



**SUNLAKE HOTEL**  
(HOTEL DANAU SUNTER)

**PT SUNTER LAKESIDE HOTEL Tbk**  
("Company")  
Domiciled in Jakarta

## **INVITATION**

### **THE ANNUAL GENERAL MEETING OF SHAREHOLDERS**

By the provisions of the Financial Services Authority Regulation No. 15 / POJK.04 / 2020 concerning Planning and Implementation of General Meeting of Shareholders of Public Companies ("POJK 15/2020") and Financial Services Authority Regulation No. 16 / POJK.04 / 2020 concerning the Implementation of the General Meeting of Shareholders of Public Companies Electronically ("POJK 16/2020"), as well as the provisions of Article 18 paragraph (27) of the Company's Articles of Association, the Board of Directors of the Company submits a Summon to the Shareholders of the Company.

That the Company's Annual General Meeting of Shareholders ("Meeting") will be held on:

Day/date : **Thursday, 12 August 2021**

Time : 10.00 - 12.00 WIB

Place : **Sunlake Hotel**

Jimbaran Ballroom & Matahari Ballroom, 2nd Floor  
Jl Danau Permai Raya Blok C1 Sunter, North Jakarta

#### **AGMS Agenda**

1. Approval of the Company's 2020 Annual Report including the Company's Business Activity Report, Supervisory Report of the Board of Commissioners, and Ratification of the Company's Financial Statements ending on December 31, 2020, as well as granting full settlement and discharge of responsibilities (*acquiescentia et de charge*) to the Board of Directors and Board of Directors Commissioner for supervisory actions carried out in the financial year ending December 31, 2020.
2. Approval for the use of the Company's Retained Earnings for the Financial Year ending on December 31, 2020.
3. Approval of the appointment of a Public Accountant who will audit the Company's Financial Statements for the financial year ending on December 31, 2021, and authorize the Board of Directors to determine the honorarium and other statements.
4. Determination of the Company's Board of Directors and Board of Commissioners' Remuneration & Allowances for 2021 and 2022
5. Accountability Report on the Realization of Use of Proceeds from the Initial Public Offering which has been contained in the Prospectus
6. Changes in the composition of the Company's Board of Commissioners

#### **Note:**

1. The Company does not send a separate invitation letter to the Shareholders so that this summons advertisement is considered an official invitation for the Shareholders. This can be viewed on the Company's website [www.hotelsunlake.com](http://www.hotelsunlake.com), the Indonesia Stock Exchange website, and the eASY.KSEI application.
2. For health reasons, the Company does not provide printed books of the Annual Report, food/drinks, or souvenirs to Shareholders who attend the Meeting. However, the Annual Report is provided electronically/barcode scan.
3. The meeting will be held in such a way as to prioritize the health/safety of all parties and comply with applicable regulations. Shareholders and/or Shareholders' Proxies who intend to physically attend the Meeting are required to follow the health and safety protocols applicable at the Meeting venue, as follows:
  - a. In this Meeting the Company implements physical distancing, Meeting participants are required to bring and use hand sanitizer and urge the Shareholders and Meeting participants not to shake hands or in any other way not to touch each other directly;
  - b. Shareholders or Shareholders' Proxies who come to the Meeting location are required to wear a medical mask or cloth mask 3 (three) layers or according to the recommendations of the World Health Organization (WHO) in the environment where the Meeting is held and have been at the location of the meeting at least 30 minutes before the Meeting started;

- c. Shareholders or their proxies are requested to perform a thermal check at the location provided by the building manager before entering the building and meeting room. Shareholders and/or their proxies with a temperature above 37.3o are not permitted to enter the meeting environment;
  - d. Show Original Certificate (hardcopy with wet signature) rapid test antigen or PCR swab test with negative results obtained from hospital doctors, health centers, or official health facility providers with a sampling date of no later than 2 (two) days before the date of the Meeting (still effective until the implementation of the Meeting);
  - e. Fill out and sign the statement "Health Declaration" which can be downloaded on the Company's website [www.hotelsunlake.com](http://www.hotelsunlake.com) and brought when attending the Meeting
  - f. Shareholders or their proxies with health problems such as flu/cough/fever/ sore throat/shortness of breath are not allowed to enter the Meeting room, and
4. Shareholders who are entitled to attend the Meeting, either physically, electronically, or represented by a Power of Attorney, are the Shareholders of the Company either whose shares are in the collective custody of PT Kustodian Sentral Efek Indonesia /KSEI (scripless) or outside KSEI collective custody (scripless) whose names are recorded in the Company's Shareholders Register on Monday 19 July 2021 until 16.00 WIB.
  5. As a preventive measure or prevention against the spread of the COVID-19 outbreak and taking into account the COVID-19 Prevention and Control Guidelines issued by the Ministry of Health of the Republic of Indonesia, the Company urges Shareholders not to attend physically, but by granting power of attorney to an Independent Party, namely the Bureau The Securities Administration of PT Bima Registra to represent its presence, including voting, as well as submitting questions at the Meeting by granting power of attorney to the proxy as referred to in point 6 below
  6. a. The Company prepares 2 (two) types of power of attorney for Shareholders, which include power of attorney for attendance, voting, and submitting questions on each agenda item of the Meeting, namely:
    - i. **Conventional Power of Attorney**  
Shareholders can download the power of attorney on the Company's website [www.hotelsunlake.com](http://www.hotelsunlake.com). The original power of attorney which has been completed and signed on stamp duty of Rp. 10,000,- along with supporting documents must be submitted directly to the Company's Securities Administration Bureau, PT Bima Registra at the address Satrio Tower 9th floor, Jl. Prof. DR. Satrio RT7/RW2 Kuningan, East Kuningan, Setiabudi – South Jakarta, 12950 no later than Friday, August 6, 2021, at 16.00 WIB
    - ii. **E-proxy via eASY.KSEI**  
The power of attorney is granted to the Company's Securities Administration Bureau, namely PT Bima Registra through the electronic GMS Organizing application or eASY.KSEI can be accessed via the <https://easy.ksei.co.id/> link. provided by KSEI as an electronic authorization mechanism (e-Proxy) in the holding of the Meeting. E-Proxy can be made from the date of this call until Friday, August 6, 2021, at 12.00 WIB. Registration guide and further explanation regarding e.ASY.KSEI can be found at the link <http://easy.ksei.co.id/>.
  - b. Only a power of attorney validated as a Shareholder of the Company is entitled to attend with a Power of Attorney at the Meeting which will be counted as a quorum for decision-making.
7. Shareholders or their proxies who attend the Meeting are requested to submit a photocopy of the collective share certificate and a photocopy of a valid Identity Card (KTP)/Passport. Shareholders in the form of legal entities are required to submit a photocopy of the Articles of Association and the latest amendments as well as the latest deed of appointment of the Company's Board of Directors & Board of Commissioners. Specifically, shareholders in KSEI's Collective Custody are requested to show written confirmation for the Meeting (KTUR) issued by KSEI to the registration officer before entering the Meeting room.
  8. Meeting materials are available on the Company's website [www.hotelsunlake.com](http://www.hotelsunlake.com), the Indonesia Stock Exchange website [www.idx.co.id](http://www.idx.co.id), and the e-GMS provider system eASY.KSEI, from the date of this Meeting Invitation until the closing of the Meeting.
  9. Following the current conditions related to COVID-19, the Meeting is held as efficiently as possible.
  11. To facilitate the arrangement and orderliness of the Meeting, the Shareholders or their proxies are respectfully requested to be present at the venue earlier before the Meeting begins.

Jakarta, July 21, 2021  
 PT SUNTER LAKESIDE HOTEL Tbk  
 DIRECTORS